

ANUPRIYA
 ASSISTANT PROFESSOR IN COMPUTER SCIENCE
 GCW BASTARA GHARAUNDA (KARNAL)

LESSON PLAN FOR 2021-22 FOR EVEN SEMESTER

MONTH	B.COM 4TH SEM.	B.COM 4TH SEM.
	COMPUTERISED ACCOUNTING SYSTEM (THEORY)	COMPUTERISED ACCOUNTING SYSTEM (PRACTICAL)
April	Introduction: installation of Tally, ERP9 – Licensing configurations – Tally Vault Password – Security Control in Tally, ERP9 – Splitting Company Data – Backup and Restore. Accounting: voucher entry,	Introduction: installation of Tally, ERP9 – Licensing configurations – Tally Vault Password – Security Control in Tally, ERP9 – Splitting Company Data – Backup and Restore. Accounting: voucher entry
May	budget, cost center, balance sheet, profit and loss account, currency, debit note, credit note, interest calculation. Inventory: stock item, sales order, purchase order, delivery note, rejection out.	budget, cost center, balance sheet, profit and loss account, currency, debit note, credit note, interest calculation. Inventory: stock item, sales order, purchase order, delivery note, rejection out.
June	Computerized Tax Liability Calculation. Payroll: Salary Accounting – Introduction to Payroll – Payroll Masters – Payroll Vouchers – Overtime Payment – Gratuity – Advanced Payroll Transactions	Computerized Tax Liability Calculation. Payroll: Salary Accounting – Introduction to Payroll – Payroll Masters – Payroll Vouchers – Overtime Payment – Gratuity – Advanced Payroll Transactions
July	Basic Salary, Overtime, Bonus, Gratuity, Loan, ESI, Provident Fund, Pension, Commission.	Basic Salary, Overtime, Bonus, Gratuity, Loan, ESI, Provident Fund, Pension, Commission